Tirumala Tirupati Devasthanams
శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

`

SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

EVENT REPORT

NAME OF THE EVENT: Skill Enhancement Courses (SEC) - I Orientation Program 2024-2025			
DATE	**DEPARTMENT**	**COMMITTEE/ SOCIETY**	**COORDINATORS' NAME**
5th September 2024	-	Internal Quality Assurance Cell (IQAC)	Dr. Deepti Jain Ms. Rajbir Kaur Dr. Jhansi Rangu Dr. Sunita Yadav Dr. Rekha Yadav Dr. Chandra Shekhar Tekuri
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Outdoor/Indoor; online/offline/ hybrid**
03:00 pm - 05:00 pm	Online Virtual Zoom Platform	44 students on Zoom + YouTube Live	Online Zoom Link https://us06web.zoom.us/j/82445995317?pwd=RVV7oBOUp98FY1e-m51QcuN4yMk.OU9mZOZmuGH1HD6Q
FINANCIAL SUPPORT/ ASSISTANCE (if any):	-		

BRIEF INFORMATION ABOUT THE ACTIVITY

TOPIC/SUBJECT OF THE ACTIVITY	Orientation Program for the Skill Enhancement Courses (SEC) for Semester I students offered by the various departments of the college.
OBJECTIVES	To help the Semester I students make an informed choice about the Skill Enhancement Courses (SEC)
METHODOLOGY	Introductory Address on the Skill Enhancement Courses by the SEC Nodal Officer and Presentations by the Faculty members of the various departments.
INVITED SPEAKERS WITH AFFLIATION DETAILS	Faculty members from various departments
OUTCOMES	First year students are made aware of the various SEC courses offered by the departments of the college in order to choose their SEC course. Course outcomes and other queries of the students regarding these courses are addressed and discussed in the program.

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & Letters ✓	2 Number of Participants & Name of participants ✓ 44	3 Video clip ✓ https://www.youtube.com/watch?v=bMiW0cp_7LQ	4 Photos ✓	5 Feedback Form & analysis ✓
6 News clip with details	7 Sample Copy of the Certificate ✓	8 Posters/ Invites ✓	9 Event report Attested by Event Coordinator & IQAC Coordinator ✓	10 Any other document

Departmental file no: SVC/2024-25/September 2024
IQAC File No: SVC/IQAC/2024-25/September 2024/03
Criterion No: I
NAME OF EVENT-IN-CHARGE & SIGNATURE: **Dr. Deepti Jain**

For Reference

Criterion I	Curricular Aspects (planning & Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance, Leadership & Management
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

REPORT

An online Orientation Program for Skill Enhancement Courses (SEC) for Semester I students was organised on the Zoom platform by Criteria I of IQAC, SVC on 5th September 2024 from 03:00 pm to 05:00 pm. The session was simultaneously streamed live on YouTube. Faculty members from different departments presented and discussed the various SEC options offered by their departments while informing the students of the credits, structure, themes and outcomes of the courses. The session began with a welcome note by Dr. Chandra Sekhar Tekuri, Co-coordinator, Criteria I IQAC, followed by the opening remarks by Dr. Deepti Jain, Co-ordinator, Criteria I IQAC. Dr. Shruti Mathur, SEC Nodal Officer, SVC, in her address informed the students that they have to study one SEC course every semester which carries 2 credits. She further mentioned that the form for filling the SEC preferences will be available on the ERP portal shortly along with the link for viewing the syllabus of the various SEC courses offered by the college for the current semester.

After this, presentations were delivered by various faculty members from different departments of the college in order to facilitate a smooth selection of SEC options by the students. Their queries were also taken up during the session. The faculty members also mentioned the eligibility criterias and pre-requisites for the various SEC courses. The students were requested to fill the attendance cum feedback form via the Google form link floated for attendance and feedback:

https://docs.google.com/forms/d/1EPvAEdud-W6BCcmjawGQaSjJ-5CR1zacGjG9srY_BxE/viewform?edit_requested=true

PERMISSION LETTER

Tirumala Tirupati Devasthanams
శ్రీ వేంకటేశ్వర దేవస్థానం
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1.Please ensure a pre booking of the venue before getting the permission letter signed.
2. A copy of this duly filled form signed by the TIC/ Convener, IQAC Coordinator and Principal shall be submitted to ICT and/or Caretaker for necessary action.
3. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.

EVENT DETAILS

1. Name of the Department/Society/Association:.....Criterion 1, IQAC.....
2. Name of the TIC and/or Convenor: Prof./Dr./Mr./Ms.....Dr. Deepti Jain.....
3. Proposed Title of the Event: ...Orientation Program for SEC (Semester-I)
4. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or Community outreach/ Skill enhancement/others (Please specify) ...Orientation Program.....
5. Participants: Student-centric /Faculty/ Other stakeholders (Please specify).....
6. Event Type: Offline/Online/Hybrid; Indoor/Outdoor
7. Collaborating Agency /Organization (If any): .....NONE.....
8. Tentative List of Speakers with affiliations: Criterion 1 Coordinator, SEC Nodal Office, SVC and teacher representatives of various department.....
9. Date & Time (from – to): ...5th September 2024.....3:00 pm – 5:00 pm
10. Financial Assistance/ Funding received (if any) (Please specify amount): .....NIL.....
11. Proposed Budget (please attach details in a separate enclosure): .....NIL.....

12. Faculty responsible for Geo Tagged Pictures .....Dr. Chander Sekhar Tekuri
13. Faculty responsible for Event Report .....Dr. Sunita Yadav.....
14. ICT support required, if any (ICT Lab, Laptop, LCD projector) Zoom Link
15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance) None
16. Venue requirement (Seminar hall/ Ground/others) ...None.....

Deepti Jain
TIC/Convenor
Date: 29/8/2024

For official purpose
Comments (If any)

IQAC Coordinator
Date: 29/8/2024

Principal
Date: 30/8/24

NOTIFICATION

श्री वेंकटेश्वर महाविद्यालय
दिल्ली विश्वविद्यालय

SRI VENKATESWARA COLLEGE
UNIVERSITY OF DELHI

संदर्भ संख्या / Ref. No. SVC/Notice/2024 दिनांक / Dated 02.09.2024

सूचना / NOTICE

ORIENTATION PROGRAM
GENERIC ELECTIVE (GE), SKILL ENHANCEMENT COURSES (SEC) AND VALUE ADDITION COURSES (VAC)
ACADEMIC SESSION 2024-25
SEMESTER I

This is for information to all concerned that to facilitate the students to make an informed choice, IQAC is organizing Orientation programs in online mode for all first-year students for introducing Generic Elective (GE), Skill Enhancement Courses (SEC) and Value Addition Courses (VAC) offered by various departments for first semester of the Academic Year 2024-25 as per the following schedule:

1. **GE Orientation: 4th September, 2024 at 3:00 pm**
2. **SEC Orientation: 5th September, 2024 at 3:00 pm**
3. **VAC Orientation: 6th September, 2024 at 3:00 pm**

For this, all Teachers-in-Charge are requested to present along with one teacher concerned with the paper for introducing their paper to students. Please note:

1) Teachers-in Charge/representative teacher are required to give a brief description about the course, course outcomes, syllabus, pre-requite/eligibility (if any) and course credit scheme. They may choose to give a maximum of 3-5 slides PowerPoint presentation for this.
2) Each department will be allotted a maximum of 5 minutes to ensure a timely completion of the event.

The semester wise detailed schedule and Zoom links are attached. Active cooperation of one and all shall highly be appreciated.

NOTE:
All students of Semester I are required to fill their GE/SEC/VAC preferences on the ERP portal in the Course Allocation Form.

Dr Deepti Jain
Member, IQAC

Principal

प्रधानाचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Sri Venkateswara College

POSTER

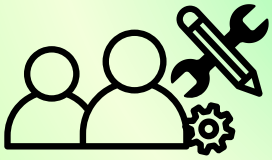
Sri Venkateswara College
(University of Delhi)

is organizing

Skill Enhancement Courses (SEC)

Orientation Program for Semester 1 Students

AN IQAC INITIATIVE



On THURSDAY, 5th September 2024
3:00 pm- 5:00 pm

Click here to join the Virtual Program on Zoom Platform

Patron	Coordinator	Co-coordinator
Prof. V. Ravi Principal	Dr. Deepti Jain Member, IQAC	Ms. Rajbir Kaur Dr. Chandra Sekhar Tekuri Ms. Jhansi Rangu

PROGRAMME SCHEDULE

श्री वेंकटेश्वर महाविद्यालय
दिल्ली विश्वविद्यालय

SRI VENKATESWARA COLLEGE
UNIVERSITY OF DELHI

संदर्भ संख्या / Ref. No. SVC/Notice/2024 दिनांक / Dated 02.09.2024

सूचना / NOTICE

MINUTE TO MINUTE SCHEDULE
SKILL ENHANCEMENT COURSES (SEC-I) ORIENTATION
ACADEMIC SESSION 2024-25
SEMESTER I

To facilitate the students to make informed choices regarding SEC courses, IQAC, Sri Venkateswara College is organizing orientation program in online mode for all the first semester students on 5th September, 2024 at 15:00hrs on Zoom Platform as per the following schedule:

TIME	PARTICULARS
15:00 hrs- 15:05 hrs	Opening Remarks by Dr. Deepti Jain, Member, IQAC
15:05 hrs- 15:10 hrs	Address by SEC Nodal Officer, Dr Shruti Mathur
15:10 hrs- 15:15 hrs	**SEC: Advanced Spreadsheet Tools** Orientation by Department of Statistics
15:15 hrs- 15:20 hrs	**SEC: Analytics with Python** Orientation by Department of Electronics
15:20 hrs- 15:25 hrs	**SEC: Basic IT Tools** Orientation by Department of Chemistry
15:25 hrs- 15:30 hrs	**SEC: Communication in Professional Life** Orientation by Department of English
15:30 hrs- 15:35 hrs	**SEC: Digital Marketing** Orientation by Department of Commerce/Economics
15:35 hrs- 15:40 hrs	**SEC: Essential Food Nutrients** Orientation by Department of Biochemistry
15:40 hrs- 15:45 hrs	**SEC: Essentials of Python** Orientation by Department of Physics
15:45 hrs- 15:50 hrs	**SEC: Green Belt Development for Smart Cities** Orientation by Department of Botany
15:50 hrs- 15:55 hrs	**SEC: Museum and Museology** Orientation by Department of History
15:55 hrs- 16:00 hrs	**SEC: Negotiation and Leadership** Orientation by Department of Political Science
16:00 hrs- 16:05 hrs	**SEC: Programming Using Python** Orientation by Department of Mathematics
16:05 hrs- 16:10 hrs	**SEC: Rachnatmak Lekhan** Orientation by Department of Hindi
16:10 hrs- 16:15 hrs	**SEC: Yoga in Practice** Orientation by Department of Sanskrit
16:15 hrs- 16:20 hrs	Vote of Thanks
16:20 hrs- 16:25 hrs	

TICs are requested to join at least 10 mins prior to their presentation. You are also requested to share the email/contact details of the teacher taking the SEC paper in the chat box during or just after your presentation.

The Zoom link to join the Programme is as follows:
https://us06web.zoom.us/j/82445995317?pwd=RVV7oBOUp98FY1e-m51QcuN4yMk.OU9mZOZmuGH1HD6Q

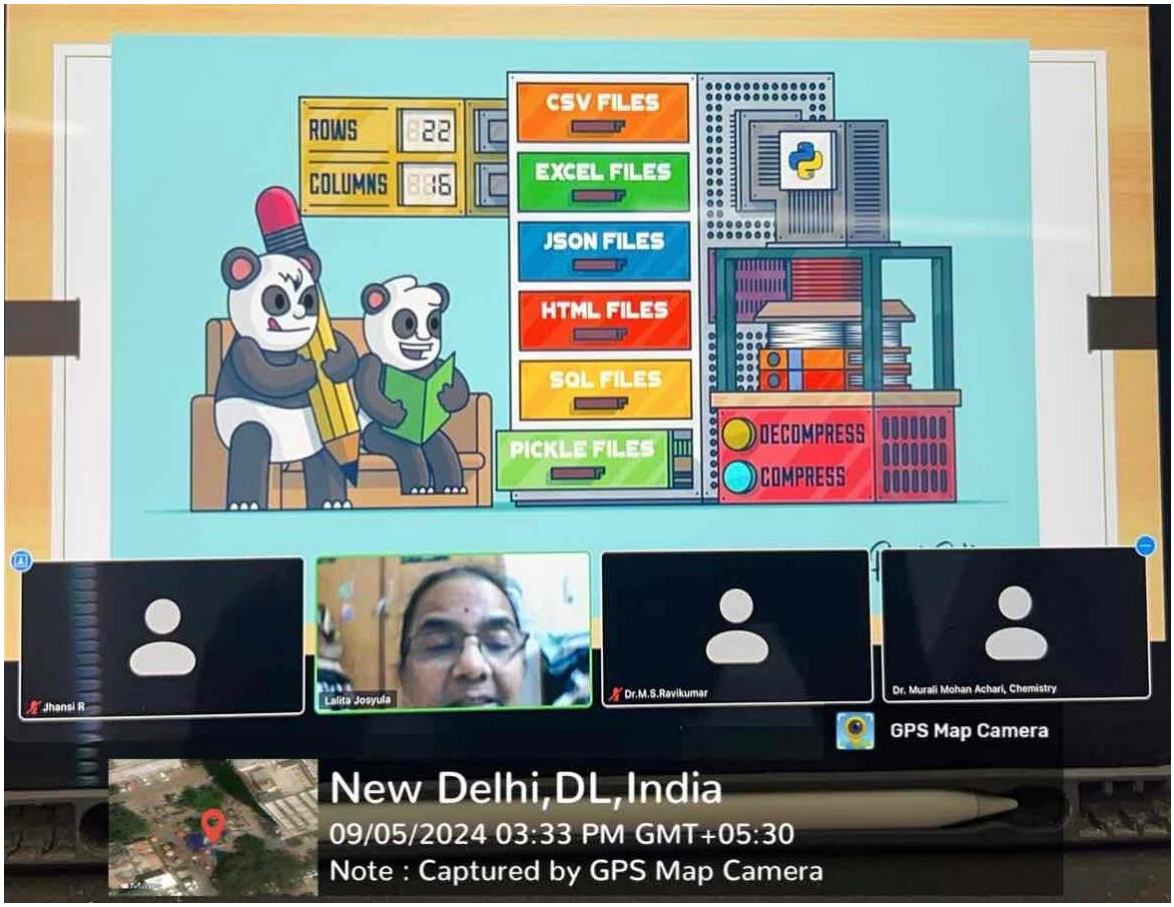
Dr. Deepti Jain
Member, IQAC

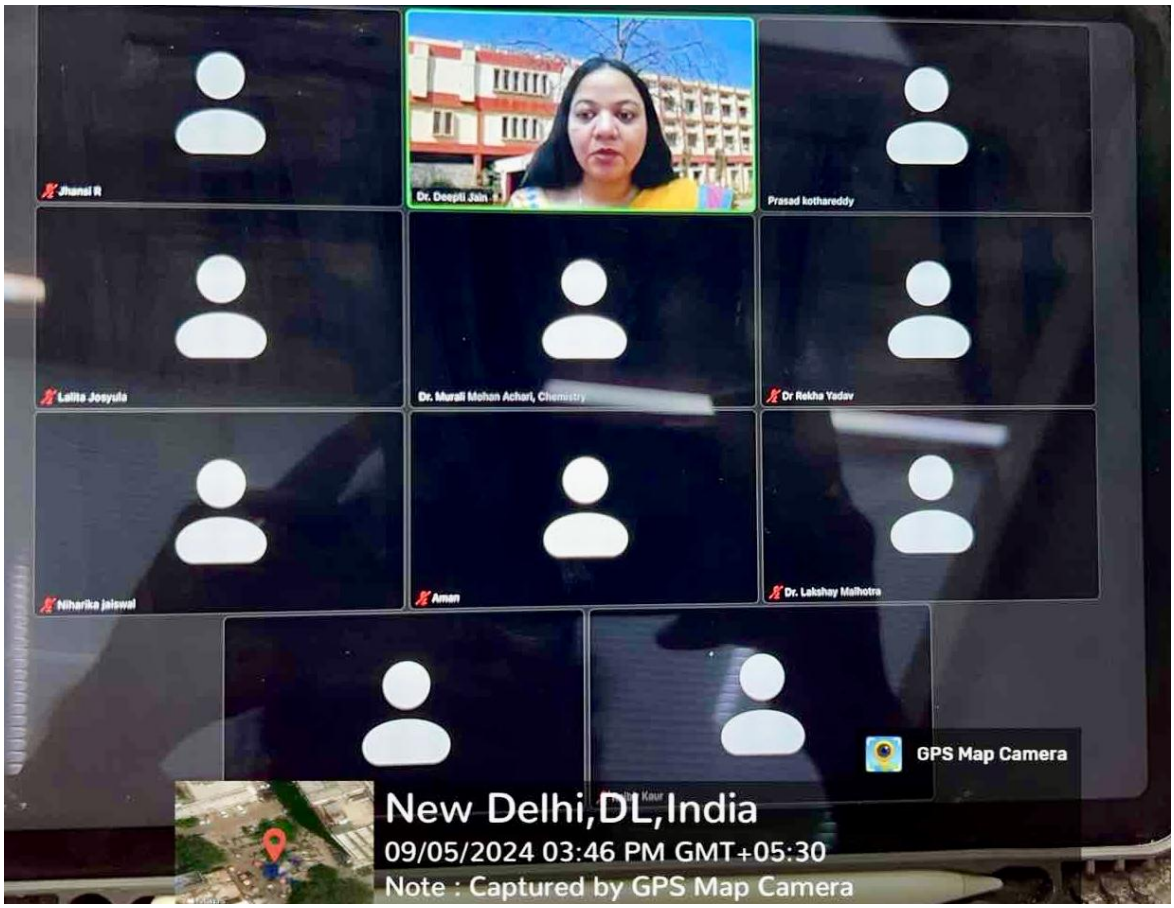
Principal

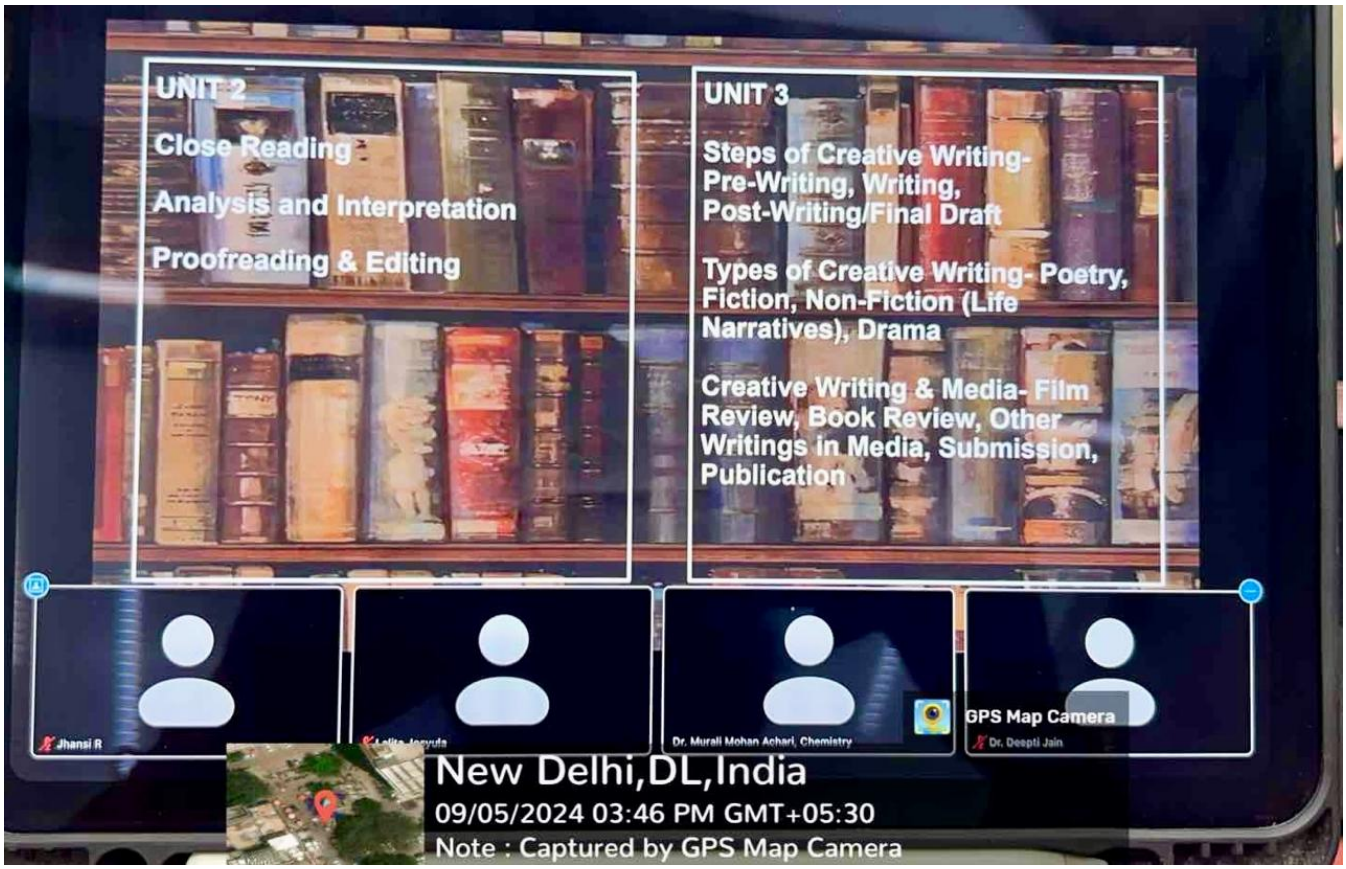
प्रधानाचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

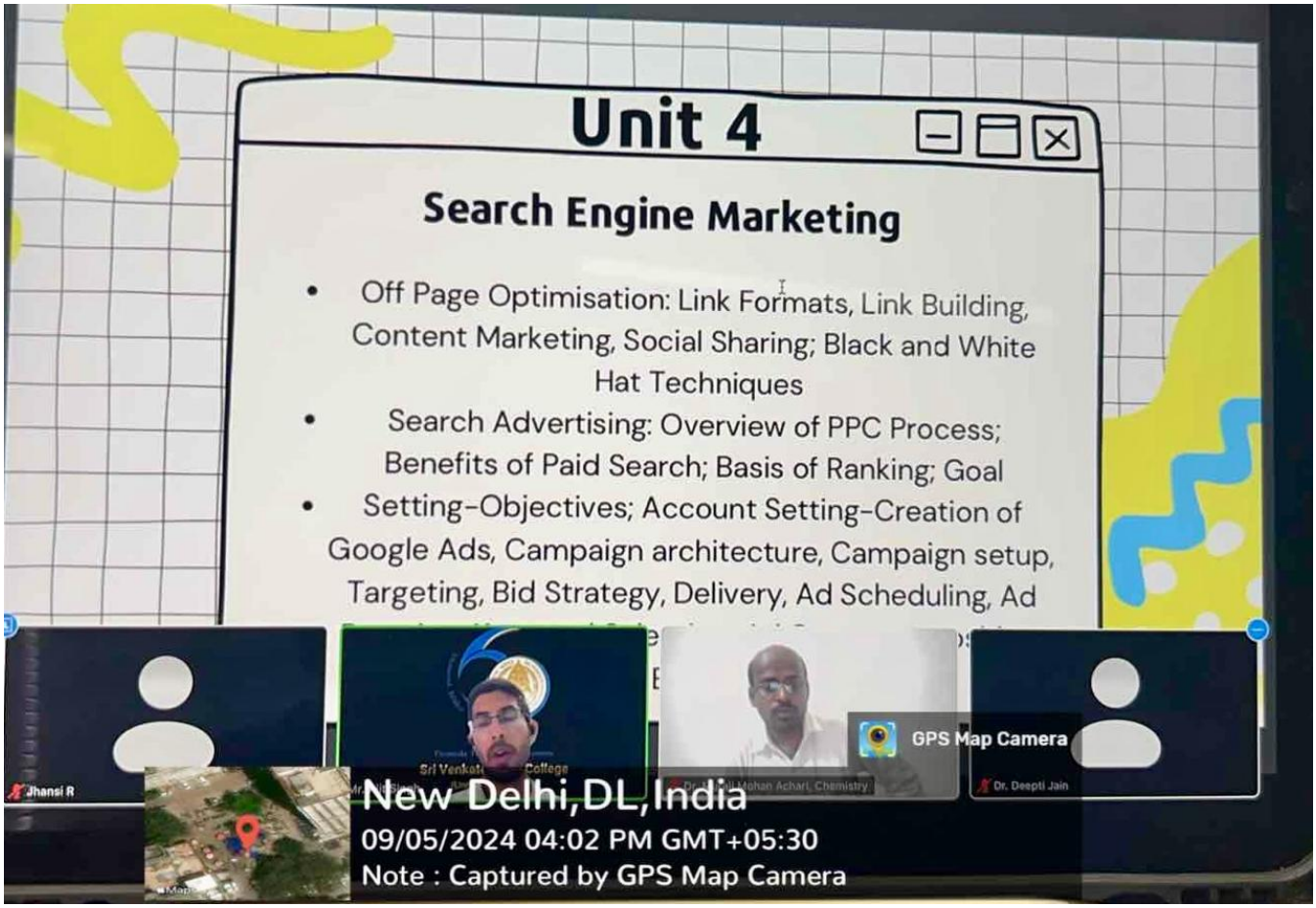
Sri Venkateswara College

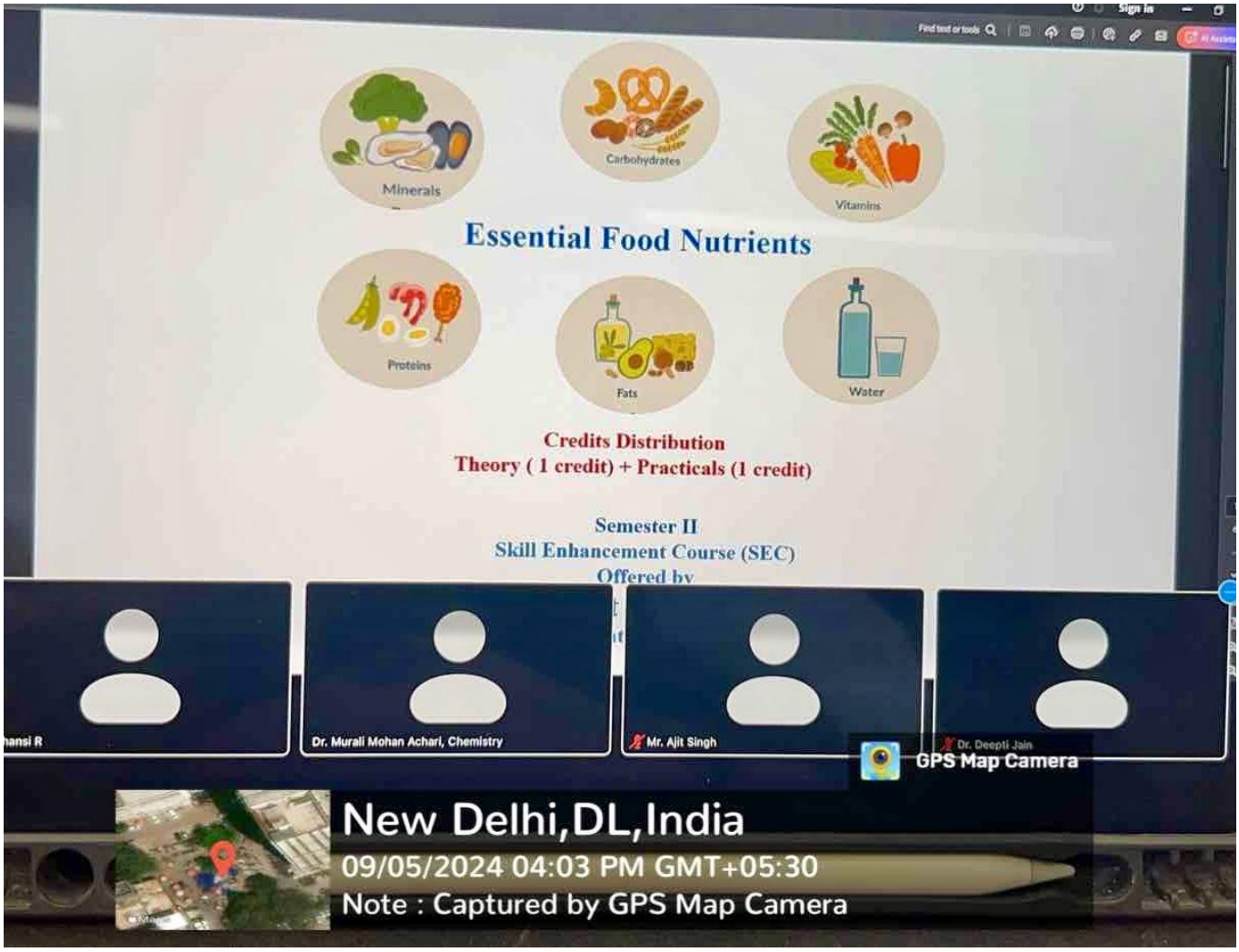
PHOTGRAPHS OF THE EVENT






UNIT 2
Close Reading
Analysis and Interpretation
Proofreading & Editing
UNIT 3
Steps of Creative Writing- Pre-Writing, Writing, Post-Writing/Final Draft
Types of Creative Writing- Poetry, Fiction, Non-Fiction (Life Narratives), Drama
Creative Writing & Media- Film Review, Book Review, Other Writings in Media, Submission, Publication
Jhansi R
Dr. Murali Mohan Achari, Chemistry
GPS Map Camera
Dr. Deepti Jain
New Delhi,DL,India
09/05/2024 03:46 PM GMT+05:30
Note : Captured by GPS Map Camera


Unit 4
Search Engine Marketing
Off Page Optimisation: Link Formats, Link Building, Content Marketing, Social Sharing; Black and White Hat Techniques
Search Advertising: Overview of PPC Process; Benefits of Paid Search; Basis of Ranking; Goal Setting-Objectives; Account Setting-Creation of Google Ads, Campaign architecture, Campaign setup, Targeting, Bid Strategy, Delivery, Ad Scheduling, Ad
Jhansi R
GPS Map Camera
Dr. Deepti Jain
New Delhi,DL,India
09/05/2024 04:02 PM GMT+05:30
Note : Captured by GPS Map Camera


Minerals
Carbohydrates
Vitamins
Essential Food Nutrients
Proteins
Fats
Water
Credits Distribution
Theory (1 credit) + Practicals (1 credit)
Semester II
Skill Enhancement Course (SEC)
Offered by
Dr. Murali Mohan Achari, Chemistry
Mr. Ajit Singh
Dr. Deepti Jain
GPS Map Camera
New Delhi,DL,India
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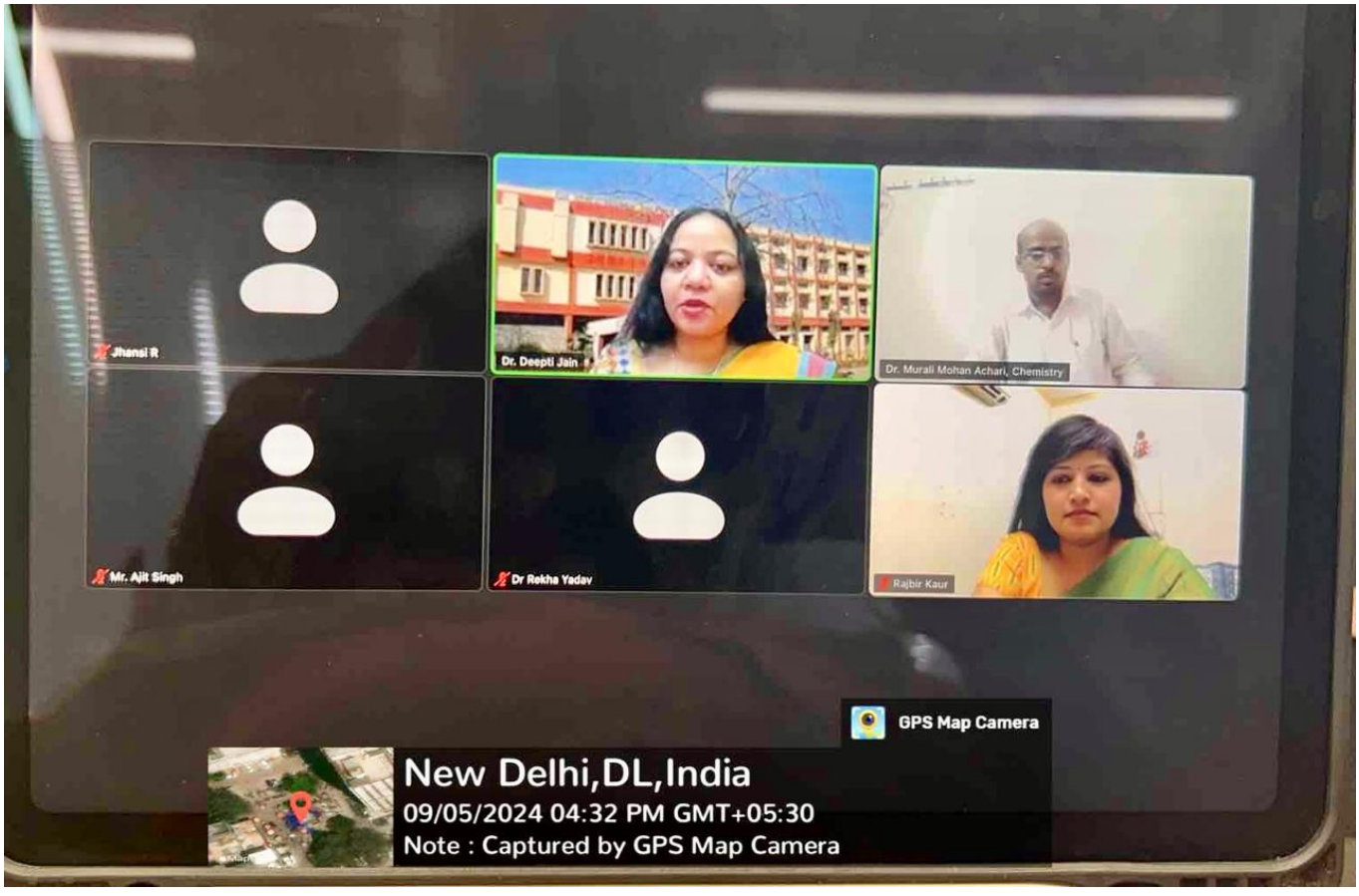
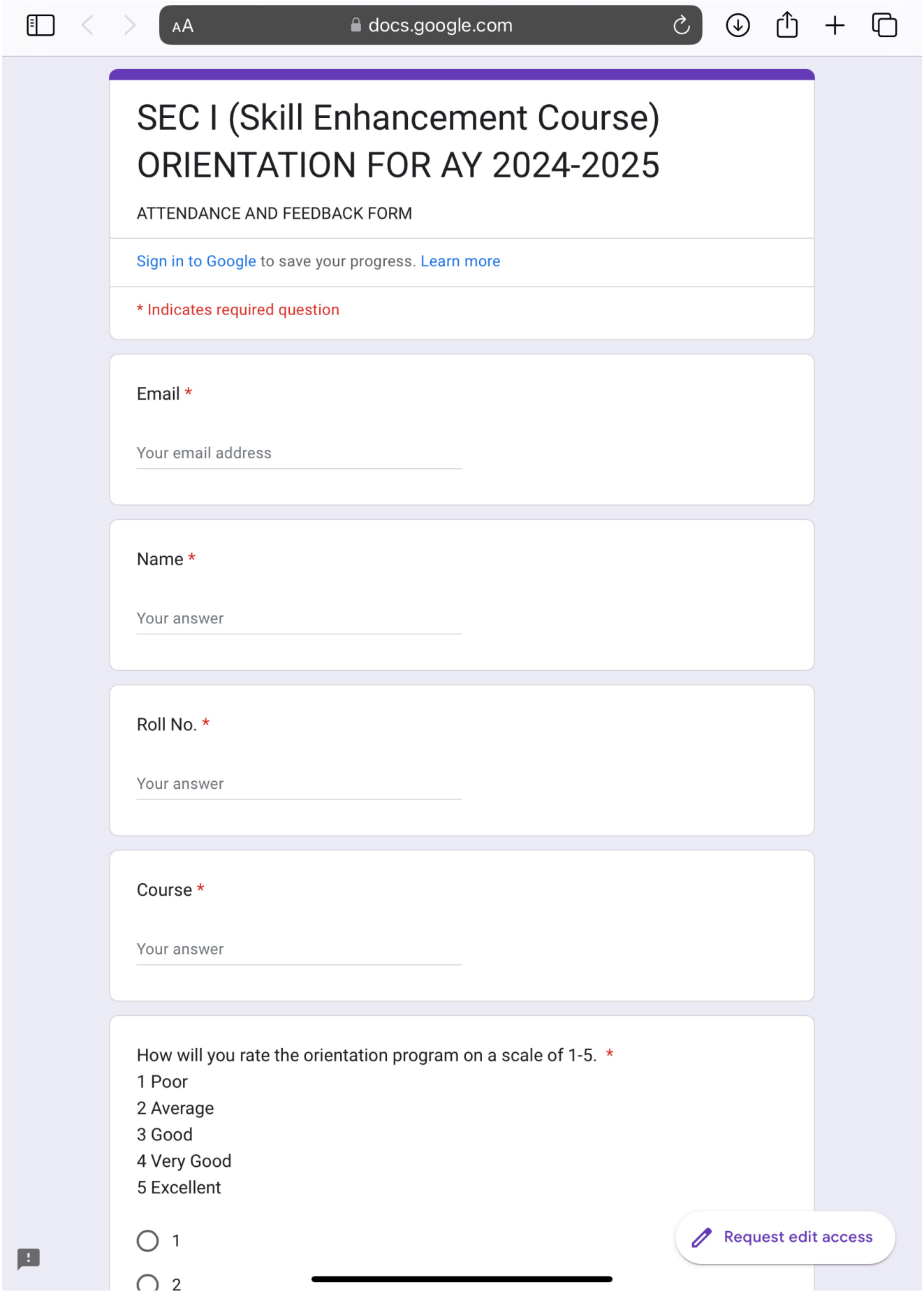
Note : Captured by GPS Map Camera


Jhansi R
Dr. Deepti Jain
Dr. Murali Mohan Achari, Chemistry
Mr. Ajit Singh
Dr Rekha Yadav
Rajbir Kaur
GPS Map Camera
New Delhi,DL,India
09/05/2024 04:32 PM GMT+05:30
Note : Captured by GPS Map Camera

ATTENDANCE (Number of Participants & Name of participants)

S.No.	Timestamp	Email Address	Name	Roll No.	Course
1	9/5/2024 15:51:18	shashanksaxena1210@gmail.com	Shashank saxena	1724001	Bsc mathematics (hons)
2	9/5/2024 15:51:23	munjalranveer2007@gmail.com	Ranveer Munjal	1024014	BCom Hons.
3	9/5/2024 15:51:32	rekhaagrawal8929@gmail.com	Shubh Agrawal	0624002	BA HONS HISTORY
4	9/5/2024 15:51:51	makhijajahanvi@gmail.com	Jahanvi Makhija	1724048	BSC MATHS HONS
5	9/5/2024 15:52:06	sachin1297722@gmail.com	sachin chhokra	1724025	Bsc.maths honours
6	9/5/2024 15:52:10	deepshikha.litt16@gmail.com	Deepshikha Litt	0124115	BA Prog (Sanskrit + Sociolo
7	9/5/2024 15:52:19	pranjal25kaur@gmail.com	Pranjal Kaur	nn. No. 2435	B.Sc. Statistics (H)
8	9/5/2024 15:52:38	suhani9thf@gmail.com	Suhani Khatana	1024045	Bcom Hons.
9	9/5/2024 15:52:42	dasashru07@gmail.com	ASHRUJEET DAS	0524061	UG 1ST YEAR
10	9/5/2024 15:52:54	jha186pr@gmail.com	Priya jha	I don't know	Bsc biochemistry hons
11	9/5/2024 15:53:08	anoushkajindal03@gmail.com	Anoushka Jindal	1924002	BSc. Statistics Hons.
12	9/5/2024 15:53:25	gaurijethra@gmail.com	Gauri Jethra	1724018	B.Sc(H) maths
13	9/5/2024 15:53:38	shrijisingh42@gmail.com	Shriji Singh	0124063	Hindi + History/ Sociology
14	9/5/2024 15:54:03	jagritp24@gmail.com	Jagrit Pahwa	0124006	B.A. Prog.
15	9/5/2024 15:54:18	niteshkumar6308@gmail.com	Nitesh Kumar	1524020	Bsc hons chemistry
16	9/5/2024 15:55:14	krishnasinghal141@gmail.com	Krishna Singhal	0924086	Bcom (P)
17	9/5/2024 15:55:33	khushikhera1905@gmail.com	Khushi Khera	0624004	BA honours History
18	9/5/2024 15:56:35	lhamopadma34@gmail.com	Padma Lhamo	1724007	B.sc. hons maths
19	9/5/2024 15:58:11	riddhimalhotra03@gmail.com	Riddhi malhotra	0824001	Ba hons sociology
20	9/5/2024 15:58:17	sreyajayan632@gmail.com	Sreya Jayan	1524023	Bsc Chemistry hons
21	9/5/2024 15:59:53	himanshuomk05@gmail.com	Himanshu Kumar	0124010	B.A programme Eco+M
22	9/5/2024 16:00:38	yashrock49@gmail.com	Yash Sharma	1024149	Bcom Hons
23	9/5/2024 16:01:34	simmisinghtan8@gmail.com	Vanisha Singh Gautam	0824013	BA honours sociology
24	9/5/2024 16:03:01	sahuanjali2005@gmail.com	Anjali sahu	1124015	Life science
25	9/5/2024 16:03:01	missaayushi218@gmail.com	Aayushi Bhatt	0124083	Ba programme history plus
26	9/5/2024 16:03:10	aryaprakashnarayan@gmail.com	Arya Prakash	1024112	bcom hons
27	9/5/2024 16:03:14	dhruvagrawal1287@gmail.com	Dhruv Agarwal	1724041	BSc maths hons
28	9/5/2024 16:03:34	khushikaushik1604@gmail.com	Khushi Kaushik	1124087	Bsc prog life science
29	9/5/2024 16:04:26	maanvisinghania07@gmail.com	Maanvi Singhania	0524049	BA (H) Economics
30	9/5/2024 16:05:15	deepak20092005@gmail.com	DEEPAK	1724084	BSC(Hons) mathematics
31	9/5/2024 16:05:51	aadisinghh24@gmail.com	Aadi Singh	1924040	BSc Statistics hons
32	9/5/2024 16:06:14	kgkhushwant05@gmail.com	khushwant garasiya	0124056	B.A Prog. Hindi+History/soc
33	9/5/2024 16:06:37	svabinaya123@gmail.com	Abinaya	0524020	BA eco h
34	9/5/2024 16:07:05	sainirashi22@gmail.com	Rashi Saini	1524040	B.Sc Chemistry (Hons)
35	9/5/2024 16:07:11	anushreyachaudhary@gmail.com	Anushreya Chaudhary	1024150	Bcom hons
36	9/5/2024 16:15:09	rimirani2006@gmail.com	Rimi Rani	1524013	Bsc chemistry honours
37	9/5/2024 16:20:09	jain10.bhumika@gmail.com	Bhumika Jain	0124079	Ba programme (his+pol sci
38	9/5/2024 16:21:32	riyadahiya274@gmail.com	Anjali	0124074	B.A.prog
39	9/5/2024 16:25:41	tushargarg0043@gmail.com	Tushar Garg	0124025	Ba program(Economics+St
40	9/5/2024 16:33:26	khushidhiman1104@gmail.com	Khushi Dhiman	1724091	B.SC. Mathematics(H)
41	9/5/2024 16:34:18	pragyanirman303@gmail.com	Pragya Nirman	1724008	B.Sc. Mathematics Honours
42	9/5/2024 16:34:21	juhiagg2006@gmail.com	Juhi Aggarwal	0224010	Ba(h) English
43	9/5/2024 16:48:04	iambalasubramaniamg@gmail.com	Bala Subramaniam	0924052	B.Com (P)
44	9/5/2024 17:14:27	harshikaraina696@gmail.com	Harshika Raina	1024133	Bcom hons

FEEDBACK FORM & ANALYSIS



docs.google.com — Private

- 2
- 3
- 4
- 5

Was the SEC Orientation program helpful in deciding your choice of SEC? *

- Strongly Agree
- Agree
- Neutral
- Diagree
- Strongly Disagree

Such SEC orientation programs shall be held every semester as they are very helpful. *

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Any other comments

Your answer

Submit Clear form

Never submit passwords through Google Forms.

This form was created inside Sri Venkateswara College. Report Abuse

Google Forms

Request edit access

SEC I (Skill Enhancement Course) ORIE

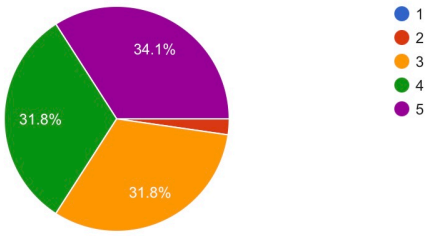
Questions Responses 44 Settings

How will you rate the orientation program on a scale of 1-5.

1 Poor
2 Average
3 Good
4 Very Good
5 Excellent

Copy

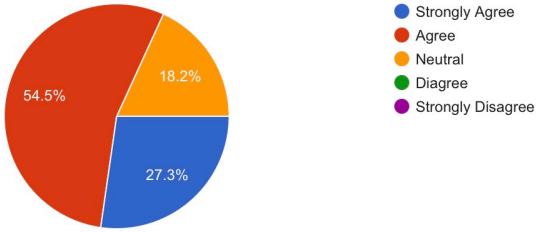
44 responses



Was the SEC Orientation program helpful in deciding your choice of SEC?

Copy

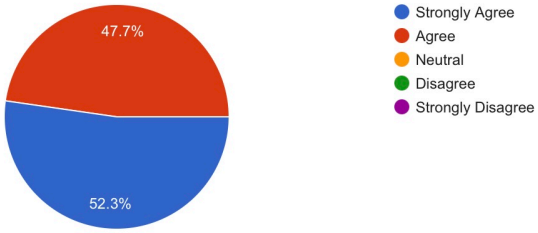
44 responses



Such SEC orientation programs shall be held every semester as they are very helpful.

Copy

44 responses



Any other comments

6 responses

- No
- Helpful.
- Very useful
- It is very helpful as we can choose our skills and this is very beneficial course..kudos to SVC team:)
- Many doubts got cleared so thanks a lott to the teachers

CERTIFICATE

Tirumala Tirupati Devasthanams
శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

समापन प्रमाण पत्र
COMPLETION CERTIFICATE

यह प्रमाणित किया जाता है कि प्रथम सेमेस्टर के छात्रों के लिए कौशल वृद्धि पाठ्यक्रम सेक् I (2024-2025) के लिए ओरिएंटेशन प्रोग्राम को 5 सितंबर 2024 को दोपहर 03:00 बजे से शाम 05:00 बजे तक मानदंड I, आंतरिक गुणवत्ता आश्वासन सेल (आईक्यूएसी) द्वारा ऑनलाइन माध्यम में सफलतापूर्वक आयोजित किया गया और इस कार्यक्रम की रिपोर्ट अभिलेख के लिए आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (आईक्यूएसी) को जमा कर दी गई है।

This is to certify that the Orientation Program for Skill Enhancement Courses SEC I (2024-2025) for the first semester students was successfully conducted on 5th September 2024 from 03:00 pm to 05:00 pm by Criteria I, Internal Quality Assurance Cell (IQAC) in the online mode and its event report has been submitted to IQAC for records.

Event-in-Charge
Dr. Deepti Jain
Coordinator, Criteria I
IQAC

IQAC Coordinator
Prof. Vartika Mathur
Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Principal
Prof. Vajala Ravi
प्रधानाचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
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